



**Summary of the Decisions Taken at the Meeting
of Overview and Scrutiny Committee held on 15 March 2022**

| Agenda Item No. | Agenda Item | Decision |
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| 6 | <p>Monthly Performance, Risk and Finance Monitoring Report</p> <p>Report of Assistant Director of Finance and Head of Insight and Corporate Programmes</p> <p>Purpose of report</p> <p>This report summarises the Council's Performance, Risk and Finance monitoring positions as at the end of January 2022.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the performance aspects of the monthly Performance, Risk and Finance Monitoring Report</p> | <p>Resolved</p> <p>(1) That the performance aspects of the monthly Performance, Risk and Finance Monitoring report be noted.</p> |
| 7 | <p>Overview and Scrutiny Working Groups</p> <p>Report of Director - Law and Governance.</p> <p>To present the final reports of the scrutiny working groups on Members' Education and Training, and Parish Engagement.</p> <p>***Please note these reports will be 'to follow' as they are currently being reviewed and finalised***</p> | <p>Resolved</p> <p>(1) That the report of the Education and Training Working Group be noted.</p> <p>(2) That the report of the Parish Engagement Working Group be noted.</p> <p>(3) That the Lead Member for Finance and Governance be recommended to note and endorse the recommendations of the Members' Education and Training Working Group.</p> |

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| | | (4) That the continuation of the Parish Engagement Working Group in the 2022/2023 municipal year be agreed. |
| 8 | <p>Overview and Scrutiny Committee Annual Report 2021/22</p> <p>Report of Director – Law and Governance.</p> <p>Purpose of Report</p> <p>This report presents the draft Overview and Scrutiny Annual Report for 2021/22</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To consider and provide feedback on the draft Overview and Scrutiny Committee Annual report for 2021/22</p> <p>1.2 To delegate authority to the Director – Law and Governance, in consultation with the Chairman of the Overview and Scrutiny Committee, to finalise the areas highlighted in the report following the final meeting of the municipal year, prior to its submission to Council.</p> | <p>Resolved</p> <p>(1) That the Overview and Scrutiny Committee Annual report for 2021/22 be noted</p> <p>(2) That authority be delegated to the Director – Law and Governance, in consultation with the Chairman of the Overview and Scrutiny Committee, to finalise the areas highlighted in the report following the final meeting of the municipal year, prior to its submission to Council.</p> |
| 9 | <p>Work Programme</p> <p>There are four documents for the Committee to consider:</p> <ul style="list-style-type: none"> • Appendix 1 – Constitution Review update • Appendix 2 – Indicative Work Programme for 2022-2023 • Appendix 3 – Topic list update • Appendix 4 – Update on items previously submitted to the | <p>Resolved</p> <p>(1) That responsibility be delegated to the Monitoring Officer, in consultation with the named officer where necessary, to review the following aspects of the Constitution to submit to the 18 May Council meeting with a view to their adoption:</p> <ul style="list-style-type: none"> • Contract Procedure Rules and Financial Procedure Rules, in consultation with |

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| | <p style="text-align: center;">Overview and Scrutiny Committee</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To delegate responsibility to the Monitoring Officer, in consultation with the named officer where necessary, to review the following aspects of the Constitution to submit to the 19 May Council meeting with a view to their adoption:</p> <ul style="list-style-type: none"> ▪ Contract Procedure Rules and Financial Procedure Rules, in consultation with the S151 Officer ▪ Members' Planning Code of Conduct and Councillor call-in of planning applications, in consultation with the Assistant Director Planning and Development ▪ Addition of the Council budget debate speaking procedures (currently based on custom) and general review of all sections to ensure consistency of language, accessible format and layout <p>1.2 To request the Monitoring Officer to keep the Group Leaders, relevant Lead Members and Committee Chairman updated on the Constitution review work</p> <p>1.3 To note the work programme update (appendix 2).</p> <p>1.4 To note the update on topics previously suggested for review (appendix 3).</p> <p>1.5 To note the update on items</p> | <p>the S151 Officer</p> <ul style="list-style-type: none"> • Members' Planning Code of Conduct and Councillor call-in of planning applications, in consultation with the Assistant Director Planning and Development • Addition of the Council budget debate speaking procedures (currently based on custom) and general review of all sections to ensure consistency of language, accessible format and layout <p>(2) That it be agreed that the Monitoring Officer be requested to keep Group Leader, relevant Lead Members and Committee Chairman updated on the Constitution review work.</p> <p>(3) That subject to the addition of an item to provide an update on Cherwell District Council's support to Ukrainian Refugees, the work programme update be noted.</p> <p>(4) That the update on topics previously suggested for review be noted.</p> <p>(5) That the update on items previously submitted to the Overview and Scrutiny Committee be noted.</p> |

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| | previously submitted to the Overview and Scrutiny Committee (appendix 4). | |